

Declaration of Invention Form

The Declaration of Invention Form (FDI) is the first step in the University's process for identifying intellectual property (IP) and determining how to proceed with it.

Statement	Description
<p>Is the form mandatory?</p>	<p>Yes, any member of the University community who believes that an invention, development, creation or other intangible is susceptible of legal protection must communicate it through the Declaration of Invention Form in writing to the University's Office of Transfer and Licensing (OTL USS).</p> <p>The form is a document that contains a detailed description of the invention and is requested via e-mail to otl@uss.cl.</p>
<p>What is the form to be completed for?</p>	<p>The form is a confidential institutional document, which discloses the research results in summary form.</p> <p>The form is essential for the search of the state of the art related to the invention, to determine the state of development, technical and commercial aspects, among others.</p> <p>In this way, the form allows the LTO to evaluate the invention for the preparation of an intellectual property management plan from a technical and commercial point of view, and to determine the most appropriate transfer strategy. appropriate transfer strategy.</p>
<p>What does the form contain?</p>	<p>The form contains the following aspects:</p> <ol style="list-style-type: none"> 1. INVENTOR INFORMATION 2. INFORMATION ON THE INVENTION 3. MARKETING INFORMATION 4. FINANCING INFORMATION 5. SEASONALITY INFORMATION 6. OWNERSHIP INFORMATION
<p>Who signs the form?</p>	<p>It must be signed by all the inventors who made an intellectual contribution to the invention.</p> <p>It is also important that it is signed by the dean of the faculty where the research was developed.</p> <p>It is important to record the date of signature, since it allows subsequent follow-up of the transfer process.</p>
<p>Where should it be sent?</p>	<p>It should be sent via e-mail to otl@uss.cl</p>